

## **FamilyBase for Windows**

FamilyBase, the personal genealogical database for Microsoft Windows, is invaluable to anyone interested in recording and documenting family history. With it you can keep detailed records of your ancestors and relatives, including their interrelationships and important events in their lives, and print detailed reports, lists, indexes, family trees and ancestor charts.

### **FamilyBase includes the following features:**

- a powerful yet flexible and friendly user interface;
- recording of dates, places and information sources;
- up to 40 lines of notes for each person and event;
- full printed reports and summary lists;
- index lists and reports;
- relative lists and reports;
- scalable family trees and ancestor charts;
- data import and export in GEDCOM format;
- cross-checks and error reports;
- powerful selection and searching facilities;
- comprehensive on-line help;
- TrueType font support.

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*FamilyBase is shareware. Users who are not registered may evaluate it for a period of up to 30 days after which they must register to continue using it. Registration instructions are given in the FAMBASE.TXT file issued with the software, or can be found using the 'How to' command of the program's 'Help' menu, or by clicking on the following 'hot' phrase - How to register.*

*The files comprising the FamilyBase product may be copied and distributed but must **not** be modified in any way. For details of the contents of the files click on the following 'hot' phrase - Packing list.*

*The author assumes no liability for loss or damage, direct or consequential, which may result from the use of the FamilyBase software.*

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*TrueType is a registered trademark of Apple Computers, Inc.*

## ***FamilyBase for Windows***

### ***Packing list***

FamilyBase for Windows is issued as five files:

FAMBASE.EXE	the FamilyBase program itself,
FAMBASE.HLP	a Windows help file,
README.TXT	brief introduction and installation instructions,
FAMBASE.WRI	brief documentation in Windows Write format,
REFORMAT.EXE	converts files that were created with earlier versions of FamilyBase to the format used by this release.

If you copy and distribute FamilyBase please make sure that *all* of these files are included.

## ***Using FamilyBase***

Information is available on the following topics:

[Getting started](#)

[Creating and managing FamilyBase files](#)

[Entering and checking data](#)

[Viewing the data](#)

[Printing reports and charts](#)

[Options](#)

[Installing FamilyBase](#)

[Upgrading from an earlier release of FamilyBase](#)

[How to register](#)

[Conditions of use](#)

[Hints and tips](#)

## ***FamilyBase for Windows***

### ***Registering FamilyBase***

FamilyBase is shareware. You may evaluate it for a period of 30 days after which you must either cease using it and remove it from your machine, or become a registered user. After the trial period has expired FamilyBase will continue to work but there will be more reminders to register and, after a further 30 days, printing will be disabled.

To order FamilyBase select one of the entries below:

#### **UK**

[Order by post](#)

[Order by telephone](#)

[Order by e-mail](#)

#### **Overseas**

[Order by post](#)

[Order by telephone](#)

[Order by e-mail](#)

In return for the registration fee you will receive a licence allowing you to use FamilyBase and a registration code to personalise your copy of the software. For information on setting the licence details click [here](#).

For information about conditions of use click [here](#).

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## ***FamilyBase for Windows***

### ***Shareware***

Shareware is *not* free, nor is it public domain. It is software that is issued free so that users can try it out before deciding to buy. Anyone who continues to use it after the evaluation period has expired is legally and morally obliged to register and pay the licence fee.

A small charge is usually made by distributors to cover their administration costs and media.

The shareware concept has made it possible for you to obtain good software at a price you can afford, and to try it before you decide whether or not to buy it. The concept relies on *your* support. If you haven't done so yet, and you intend to continue using FamilyBase, please register *now*.

To register, click [here](#)

For details of the author click [here](#)

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## ***FamilyBase for Windows***

### ***Installing FamilyBase***

FamilyBase is very easy to install. Just copy the issued files to a suitable directory on your hard disc by whatever method you choose (with the Windows File Manager for example) and run the program FAMBASE.EXE. You will probably want to create a Program Manager icon to run FamilyBase; your Windows documentation describes how to do this.

The files FAMBASE.WRI and README.TXT can safely be deleted. FAMBASE.HLP is a standard Windows help file (you are reading it now) - if you delete it the on-line help will not work but FamilyBase will be otherwise unaffected.

There are no installation options and FamilyBase will not change your Windows system or configuration files other than to create a private initialisation file, FAMBASE.INI, in your Windows directory.

If you want to remove FamilyBase from your system just delete the four issued files and any database files you have created. For tidiness, you should also delete FAMBASE.INI from your Windows directory (although it takes very little space and will do no harm if left).

# ***FamilyBase for Windows***

## ***Using FamilyBase - an introductory guide***

FamilyBase is designed to be easy to use. Experienced Windows users usually have no difficulty and are able to start using it immediately. Less experienced users might need to consult their Windows User Guide from time to time.

When you use FamilyBase the first thing you should do is to open an existing FamilyBase file or create a new one. The commands to do this are on the 'File' menu of the introductory window. There are other menus and commands on the 'File' menu but most of them will be disabled (shown in grey) until you have a file open.

FamilyBase data is divided into two types: information about people, and information about events that have happened to them (such as being born, baptised, getting married or dying). Events are used to link people together: for example a birth event can link three people - the person born and their two parents.

Each person and each event has a unique reference number. When you open a file (or create a new file) FamilyBase automatically displays the 'person list' window for you. This is the most important view of the data and you will do most of your work from here. Double-clicking on an entry in this list will display a dialogue box which allows you to enter details of a new person, change the details of an existing person or set up and modify links between people.

The menu options on the 'person list' window allow you to jump quickly to a particular reference number or name, print a list or report, display one of the other views, create an index, or close the 'person list' window (leaving the database file open). Remember that commands that operate at file level ('Extract' for example) are on the main FamilyBase window, not the person list.

When you want to close down FamilyBase use the 'Exit from FamilyBase' command.

# **FamilyBase for Windows**

## **Creating a FamilyBase file**

To create a FamilyBase file use the 'New' command from the 'File' menu on the menu bar of the main introductory window. You will first be asked to name the file and choose the drive and directory to contain it. Then you will be asked for a title, and for the maximum numbers of people and events that should be allowed for. A title *must* be supplied - it will be used in the headings of any reports you print.

When FamilyBase creates a file it formats it to hold a particular number of people and events. A single file can hold up to 1000 people and 3000 events. In most cases the default values of 400 people and 1500 events will be more than enough. If later you need to, you can re-size the database by moving all of the records to a new file using the 'Extract' command (see below).

FamilyBase files have the extension '.FAM'.

If you are using compressed disk drives you should put your FamilyBase files on them. There will be very little loss of performance as FamilyBase uses its own, intelligent, data cacheing and buffering scheme.

## **Opening a file**

Use the 'Open' command from the 'File' menu on the main introductory window. A dialogue box will allow you to search the directories and drives and select the file name that you want.

To save time when searching you can set default values for the drive and directory - see [Options](#) for more details.

## **Closing a file**

A FamilyBase file can be closed by selecting 'Close file' on the 'File' menu of the main (introductory) window. The 'Close' commands on other windows (e.g. the 'person list') will close the window but leave the file open.

## **Extracting data**

The 'Extract' command (on the 'File' menu of the introductory window) allows you to create a new FamilyBase file that either contains all of the data in the current file, or the just relations of a selected person.

You can select all the relations of a person, or just their ancestors or descendants. Wives and husbands of the people selected can optionally be included in the extract but relatives of the wives and husbands will not (i.e. in-laws will be excluded).

As when you create a file with the 'New' command, you must supply a title and maximum values for the numbers of people and events that the new file will be able to hold.



## ***Expanding or Contracting a FamilyBase file***

The Extract command (described above) provides an easy way to re-size a FamilyBase file. Just extract all of the data to a new file but supply new maximum values for the numbers of people and events.

## ***Exporting data in GEDCOM format***

You can select data from a FamilyBase file and extract it in GEDCOM format so that it can be read by other genealogical programs. Use the Export GEDCOM command on the File menu. As with the Extract command, you will be able to select all of the data on file or just the relations of a particular person.

## ***Importing GEDCOM data***

FamilyBase can read data from other genealogical programs in GEDCOM format. The Import GEDCOM command on the File menu will open a GEDCOM file and display its header data (e.g. the name of the submitter). If you confirm that you want to proceed, FamilyBase will load the data into the currently open FamilyBase file.

## ***Taking backups***

As with any database system, it is very important to take backups of your FamilyBase files. You can do this in the same way that you back up your other data files but FamilyBase provides another option. The 'Create backup' command on the 'File' menu is a quick way of taking a copy of the current file. The copy will be in the same directory as the file but with an extension of '.BAK'. This gives a convenient way to take a backup before you make a large and complicated series of changes, for example.

## ***Checking the integrity of the database***

A FamilyBase file's internal pointers could become confused if, for example, there is a power failure while a disk update is in progress. This should be a very rare occurrence but if you suspect that this might have happened use the 'Check integrity' command (on the File menu) to carry out a check of the files structure and report any errors.

When you run this command FamilyBase will correct many of the errors automatically but in some cases you might have to make some changes by hand. When you have finished making the corrections run the integrity check again.

## ***FamilyBase for Windows***

### ***Entering data***

The main way of entering and modifying FamilyBase data is with the dialogue box that is shown when you double-click on a line in the 'person list' window. To enter a new person double-click on a line shown as 'not in use'. Using this dialogue box you can enter basic details about a person (their name, sex, etc.) and, by clicking on the appropriate ;Change button, other dialogues can be displayed allowing you to enter and change details of the events that FamilyBase can record (i.e. births, baptisms, deaths and marriages).

The place and date of each event, and your information source, can be entered and you can keep up to 40 lines of notes for each event as well as for the person as a whole. Be careful that you enter the notes in the right place. Those that relate only to a person's birth, for instance, should be recorded against the birth, not directly with the main personal details. You can use the 'Cut' and 'Paste' buttons to move notes from one place to another.

Dates can be entered in a variety of formats - e.g. 25th January 1994 or 25/01/94. If you want more information about date formats click [here](#).

Although this personal details dialogue is the most important way of editing data, FamilyBase does give you some other opportunities to make changes. When you click on a person in an ancestor or descendant chart, for example, a summary of their details will be displayed and you will be able to change some of the information (e.g. their name, sex, dates of birth/death and notes).

### ***Creating and managing links between people***

FamilyBase records two types of link between people; child/parent relationships and marriages. These are held with the appropriate event information. For example, a persons birth event holds the reference numbers of his or her parents.

You can set up or change the relationships at the same time as you are entering a persons event data. The event editing dialogue boxes have buttons that allow you enter the reference numbers of the other people who participated in the event or to select them from a list.

FamilyBase also provides a way of setting up links directly, without using the event dialogues. Just use the Link to button on the main person dialogue and you will be able to choose a person to link to and the type of the link. This option might save valuable time if you are entering large volumes of data and you want to get the basic structure of the interrelationships right first, and then go and add the details of the events later.

### ***Checking data***

The ancestor chart and descendant chart [views](#) offer a good visual check that the interrelationships between people have been set up correctly. Errors and omissions will often be immediately obvious when the information is shown graphically.

FamilyBase also provides a 'Check data' command (on the 'File' menu of the introductory window) that allows you to run a detailed check on the data. You can control the level of detail by choosing a full, standard or summary check. The check might take a few

moments to complete as FamilyBase will have to cross check the whole database several times.

# **FamilyBase for Windows**

## **Viewing FamilyBase data**

FamilyBase provides several different views of the data. Choose between them using the 'View' menu on the introductory window or on any of the view windows.

The most important view is the **person list** that appears automatically when a file is opened or created. It shows the people and the free person slots. Each person slot (used or free) has a unique reference number. Double-click on an entry in the list to edit the person's details or add a new person. There is a 'Find' command that allows you to search for people whose name contains a certain string (e.g. everyone called 'George' for example) and a 'Go to' command that lets you move quickly to a particular reference number or name.

The **event list** is a list of the births, baptisms, marriages and deaths recorded in the database. Each event has a unique reference number. You can look at the details of an event by double-clicking on it but you will not be able to make any changes.

An **ancestor chart** shows a person's parents, their parents, their parents, etc. up to the maximum number of generations specified in the [options](#). You can zoom in and out and double-click on a person to show their details. If zooming doesn't work properly, or the text is very small or large, check that you are using scalable fonts (e.g. TrueType). For more information see the [fonts](#) help topic.

A **descendant chart** shows a family tree of the descendants of a person. The number of generations shown is specified in the [options](#). Once again, you can zoom in or out on the chart and double-click to show a person's details.

An **index** can be produced showing a list of people with their parents or with their children. By default the list will be in reference number sequence but you can choose to sort it into name sequence. The index can be for all people or just for the ancestors or descendants of a selected person. Double-click on a person in the index to show their details.

A **relative list** can be generated for a person. You can include all of their relatives or just their ancestors or descendants. If you choose all relatives you can either include or exclude the spouses of the relatives found. If you include the spouses *their* relatives (e.g. in-laws) will *not* be included in the list. As for an index, the relative list can be sorted and you can display details of a person by double-clicking.

Any of the views can be printed - see the [printing](#) help topic.

FamilyBase allows you to choose the fonts used when displaying and printing views. For more information see the [fonts](#) help topic.

# **FamilyBase for Windows**

## **Printing reports and charts**

FamilyBase has comprehensive printing and reporting facilities. The reports that can be produced are:

- 1) A list of people, full or summary (i.e. 1 line/person) sorted by name, age or reference number can be produced with the 'Print' menu of the person list. A range of reference numbers or people whose names include a specified character string can be selected.
- 2) Also from the person list, you can print a list of the ancestors or descendants of a particular person, with or without their wives and husbands, in full or summary format and sorted by name, age or reference number.
- 3) A print of a single person can be produced from the main editing dialogue or from the personal details summaries shown when you double-click on one of the charts or lists.
- 4) The events list, in full or summary format can be printed. You can select a range of reference numbers.
- 5) Descendant charts, showing the tree of descendants of a person, can be printed. The layout and pagination of a chart can be controlled by changing its size (a percentage), the page margins or the font size used.
- 6) Ancestor charts can be printed. Once again you can control the pagination by changing the percentage size, the margins and the font size.
- 7) Any of the index views can be printed.
- 8) A full print or a summary list of a person's relatives can be printed, sorted by reference number, name or age.
- 9) A list of people whose names include a specified string of characters (e.g. everyone with 'Fitz' in their name) can be printed by using the 'Find' command of the person list and then the 'Print' command on the window that shows the list of selected names.
- 10) The list of errors & warnings produced by the 'Check data' command can be printed.

You can choose the fonts used when displaying and printing information. For more information see the fonts help topic.

A 'Change device mode' button is available on the print dialogues. It allows you to change a number of options specific to your printer. For example: on many printers you can use this to select landscape mode (which might be useful before printing a descendant chart).

For information about problems that may occur with particular printers [click here](#).

# **FamilyBase for Windows**

## **Setting default options**

The behaviour of FamilyBase can be fine-tuned to suit you, and your computer, using commands on the 'Options' menu of the main introductory window.

### **Preferences**

The 'Preferences' command displays a dialogue that allows you to change the following defaults.

A **short** date format (e.g. 25/01/94) for views and reports can be used instead of the usual **long** format (e.g. 25th January 1994).

You can use US dates (**mm/dd/yy**) instead of the default (**dd/mm/yy**)

Measurements (e.g. paper sizes for printing) can be shown either in **inches** or **centimetres**.

**Ancestor chart generations** is the number of levels that will be shown (and printed) on ancestor charts - the value can be up to 9.

**Descendant chart generations** is the number of generations that will be shown when viewing or printing descendant charts (family trees). Once again, the value can be up to 9.

The **initial directory** shown in the open and save file dialogues can be specified.

You can define a **default century** so that if, for example, you enter the date 25/01/94, and the default century is 20, it will be interpreted as 25th January 1994, rather than 25th January in the year 25AD.

An alternative **date separator** character for short dates (i.e. the '/' in 25/01/94) can be chosen.

### **Fonts**

The fonts used for viewing and printing the data can be changed or reset to their initial defaults. For more information see the [fonts](#) help topic.

### **Line width**

This command allows you to choose the thickness of the lines used when charts are displayed and printed.

## ***FamilyBase for Windows***

### ***Date Formats***

FamilyBase will allow dates to be entered in a variety of different formats. For example: **25th January 1994**, **25th January, 1994**, **25 January 1994** and **25/01/1994** would all be accepted.

You can truncate the month to three characters so **25 Jan 1994** would be acceptable.

A default century can be set (using the 'Options' command). If, for example, it was set to 20 the date could be entered as **25th January 94**, **25 Jan 94** or **25/01/94**.

You can also select an option that allows you to enter dates in US format: **01/25/94**.

FamilyBase will accept incomplete dates - **25th January** and **January 1994** would be valid as would be **January** or just **1994**.

The format in which dates will be output can be controlled with the 'Preferences' command of the 'Options' menu on the main introductory window.

# **FamilyBase for Windows**

## **Fonts**

The fonts used can be changed using commands on the 'Options' menu of the main introductory menu. The way that FamilyBase uses each one is described below.

### **Screen font**

This is the font that FamilyBase uses to display text on the screen in the list and index windows.

### **Chart font**

This font is used for text in the ancestor chart and descendant chart views when they are displayed on screen.

### **Print font**

FamilyBase uses this font for text in printed lists and .

### **Print title font**

This is the font is used for the titles of printed lists and .

### **Print footer font**

The page footers of and lists will be printed using this font.

### **Print chart font**

This font is used when printing ancestor charts and descendant charts.

The fonts you select for FamilyBase should be scalable (any TrueType fonts will do). This is particularly important for the fonts used in charts as FamilyBase needs to be able to adjust their sizes when you zoom or change the print percentage size. If you choose fonts that are not scaleable you may find it difficult to control the views and prints of your charts.

The '**Reset default fonts**' command resets all fonts to their initial default values. The results will depend on the fonts that you have installed on your system but FamilyBase will try to choose Roman TrueType fonts with sizes calculated from the size of your system font.



## ***FamilyBase for Windows***

### ***Upgrading from an earlier release of FamilyBase***

The format of FamilyBase data files changed at version 2.0. Before using a file created with an earlier version you must convert it using the program REFORMAT.EXE which is supplied with the FamilyBase software.

To convert a file to the latest format run REFORMAT in the usual way (for example using Program Managers Run command) and follow the simple instructions.

REFORMAT works by creating a copy of the file in the new format - the original file will remain unchanged.

You will be asked to enter the name of the file to be converted and of the new file to be created. If they are not in the same directory as the REFORMAT program you must specify the full pathnames (for example: **c:\data\fambase\oldfile.fam** and **c:\data\fambase\newfile.fam**). The **.fam** file extension is optional - if you omit it REFORMAT will add it for you.

REFORMAT informs you of its progress as it runs displaying the title of the file, the numbers of person and event records converted, and the number of notes written. When it has finished it displays the message **Reformat completed - hit any key to continue.**

# ***FamilyBase for Windows***

## ***Supported GEDCOM data***

FamilyBase uses the PAF 2.1 (Personal Ancestral File) version of the GEDCOM (Genealogical Data Communication) standard version 3. This was developed by the Projects and Planning Division in the Family History Department of the Church of Jesus Christ of Latter-day Saints. Many genealogical programs use this, or a close variation of it, and FamilyBase is able to use the GEDCOM format to exchange data with most of them.

There are some variations in the GEDCOM standard itself, the ways that genealogical programs implement it, and in the facilities provided by these programs. Consequently there can be no guarantee that FamilyBase will always be able to exchange data with other programs, nor that all of the information held will be transferred.

FamilyBase supports the following GEDCOM data tags:

HEAD	File header
SOUR	Source system of the file
DEST	Destination system of the file
DATE	Date file created
NAME	The name of the file
CHAR	Character set - FamilyBase assumes IBMPC
SUBM	Details of the person submitting the file
NAME	Submitters name
ADDR	Address
PHON	Phone number
COMM	Comments
INDI	Person data
NAME	Surname and first names
SEX	Gender
BIRT	Date and place of birth
CHR	Date and place of christening
DEAT	Date and place of death
NOTE	Notes
FAMS	Ref.no. of family of which the person is a parent
FAMC	Ref.no. of family of which the person is a child
FAM	Family data
HUSB	Ref.no. of the father/husband
WIFE	Ref.no. of the wife/mother
CHIL	Ref.no. of a child
MARR	Date and place of marriage
NOTE	Notes

# ***FamilyBase for Windows***

## ***Conditions of Use***

FamilyBase is shareware. Users who are not registered may evaluate it for a period of up to 30 days after which they must register to continue using it. Registration instructions are given in the FAMBASE.TXT file issued with the software, and can be found using the 'How to' command of the program's 'Help' menu, or by clicking on the following 'hot' phrase - How to register.

The five files comprising the FamilyBase product may be copied and distributed but must **not** be modified in any way. For details of these files click on the following hot phrase - Packing list.

The FamilyBase software product is, and will remain, the property of the author. It may not be rented or leased nor, if you are a registered user, may any rights granted to you be transferred to any other person. FamilyBase may, however, be freely distributed to other people for evaluation.

The author assumes no liability for loss or damage, direct or consequential, which may result from the use of the FamilyBase software.

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TrueType is a registered trademark of Apple Computers, Inc.

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## ***FamilyBase for Windows***

Mike Parsons, the author of FamilyBase, can be contacted at:

**15 The Heights  
FAREHAM  
Hants.  
PO16 8TL  
England**

For details of how to become a registered user of FamilyBase click [here](#)

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# **FamilyBase for Windows**

## **UK Mail Order**

Print this order form using the Print Topic command, complete it, and post it to:

S & N Enterprises  
5 Polden Close  
FARNBOROUGH  
Hampshire  
GU14 9HN

Please register me as a user of FamilyBase.

I enclose a cheque, payable to S & N Enterprises, for £15.00 plus £2.00 to cover handling,

Charge my credit card (Visa/Access) with £15.00 plus £2.00 to cover handling

(delete one of the above as appropriate)

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post code: \_\_\_\_\_

Card Type: \_\_\_\_\_

Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

If you pay by credit card the name and address must be those of the card holder.

I require a 3.5/5.25 floppy disk (delete as appropriate).

The price shown is correct for version 2.2 of FamilyBase but later versions may be subject to price increases.

## ***FamilyBase for Windows***

### ***UK Telephone Order***

Phone S & N Enterprises on

(0252) 510486

State your name and address, credit card details, and whether you want a 3.5 or 5.25 disk.

FamilyBase costs £15.00 plus £2.00 to cover handling.

The price shown is correct for version 2.2 of FamilyBase but later versions may be subject to price increases.

## ***FamilyBase for Windows***

### ***UK E-Mail Order***

Contact S & N Enterprises with your credit card details via Compuserve ID: 100064,737.

State your name and address, credit card details, and whether you want a 3.5 or 5.25 disk.

FamilyBase costs £15.00 plus £2.00 to cover handling.

The price shown is correct for version 2.2 of FamilyBase but later versions may be subject to price increases.

# ***FamilyBase for Windows***

## ***Overseas Mail Order***

Print this order form using the Print Topic command, complete it, and post it to:

S & N Enterprises  
5 Polden Close  
FARNBOROUGH  
Hampshire  
GU14 9HN  
UK

Please register me as a user of FamilyBase.

Charge my credit card (Visa/Access) with £15.00 sterling plus £5.00 sterling to cover handling and shipping.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post code: \_\_\_\_\_

Country: \_\_\_\_\_

Card Type: \_\_\_\_\_

Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

I require a 3.5/5.25 floppy disk (delete as appropriate).

The price shown is correct for version 2.2 of FamilyBase but later versions may be subject to price increases.



## ***FamilyBase for Windows***

### ***Overseas Telephone Order***

Phone S & N Enterprises on

+44 252 510486

State your name and address, credit card details, and whether you want a 3.5 or 5.25 disk.

FamilyBase costs £15.00 plus £5.00 to cover handling and shipping.

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State your name and address, credit card details, and whether you want a 3.5 or 5.25 disk.

FamilyBase costs £15.00 plus £5.00 to cover handling and shipping.

The price shown is correct for version 2.2 of FamilyBase but later versions may be subject to price increases.

## ***FamilyBase for Windows***

### ***Program limits***

This release FamilyBase can handle up to 1000 people, 3000 events and 20 events per person.

Each person or event can have up to 40 lines of notes.

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## ***FamilyBase Hints and Tips***

### **1) *Character loss on printed charts***

There is a problem with some printer drivers which may cause FamilyBase to omit characters at the extreme left and right edges of Ancestor and Descendant charts. The characters lost are those which would have extended beyond the enclosing box and should have been clipped to fit it but have instead been completely omitted by the printer driver.

To overcome this problem:

- close down FamilyBase;
- edit the file FAMBASE.INI in the Windows directory;
- locate the section headed **[PRINT]**;
- edit the line which reads **Clip=TRUE** to **Clip=FALSE**.

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## ***FamilyBase for Windows***

### ***Entering your licence details***

When you register as a FamilyBase user you will receive a set of licence details that you should use to personalise your copy of the software. This will re-enable printing (which might have been disabled if the evaluation period expired) and prevent the messages which remind you to register from appearing.

Start the set licence details dialogue using the **Register** command on the **Details** menu of the main FamilyBase window. Then enter the name, registration code and licence number shown on your registration certificate or licence agreement.

The licence details must be entered *exactly* as shown. Any capitalisation must be preserved and if there are spaces in the user name they must be included. If you enter the details incorrectly FamilyBase will respond with the message The registration details are incorrect. If this happens check the details carefully, correct the errors and try again.

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